

# Governance, Risk and Audit Committee



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15<sup>th</sup> July 2019

A meeting of the **Governance, Risk and Audit Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices, Holt Road, Cromer, NR27 9EN** on **Tuesday, 23 July 2019** at **2.00 pm**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516047, Email: [matthew.stembrowicz@north-norfolk.gov.uk](mailto:matthew.stembrowicz@north-norfolk.gov.uk).

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

**Emma Denny**  
**Democratic Services Manager**

**To:** Mr J Rest, Mr S Penfold, Mr T Adams, Mr C Cushing, Mrs J Stenton and Mr J Toye

All other Members of the Council for information.  
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order to attend this meeting, please let us know in advance**  
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

**Corporate Directors:** Nick Baker and Steve Blatch  
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## A G E N D A

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

**2. PUBLIC QUESTIONS**

To receive public questions, if any.

**3. ITEMS OF URGENT BUSINESS**

To determine any items of business which the Chairman decides should be considered as a matter of urgency pursuant to section 100B(4)(b) of the Local Government Act 1972.

**4. DECLARATIONS OF INTEREST**

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The code of conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

**5. MINUTES**

1 - 6

To approve as a correct record, the minutes of the meeting of the Governance, Risk & Audit Committee held on 11<sup>th</sup> June 2019.

**6. INDEPENDENT REVIEW OF LOCAL AUTHORITY FINANCIAL REPORTING AND EXTERNAL AUDIT**

7 - 10

To note the Government's proposed Terms of Reference for the independent review into the arrangements in place to support the transparency and quality of local authority financial reporting and external audit in England.

## 7. CORPORATE RISK REGISTER

11 - 30

**Summary:** The last update to the Risk Management Policy and Framework was approved by the Governance, Risk and Audit Committee (GRAC) in March 2018. The documents are reviewed every two years with the next scheduled update due for March 2020. This policy sets the framework for the Council's Corporate Risk Register (CRR) which monitors and tracks the Council's most significant risks. This report is to provide Members with an update in relation to the Corporate Risk Register.

**Conclusions:** The changes made to the register will help to improve the monitoring and ownership of the corporate risk register and the actions contained therein.

**Recommendations:** Members are asked to note the CRR.

Cabinet Member(s)                      Ward(s) affected  
All    All  
Contact Officer, telephone number and email:  
Duncan Ellis, 01263 516330, Duncan.ellis@north-norfolk.gov.uk

## 8. FINAL STATEMENT OF ACCOUNTS - UPDATE 31 - 32

Members to note the Final Statement of Accounts update.

## 9. GOVERNANCE, RISK AND AUDIT COMMITTEE UPDATE AND ACTION LIST 33 - 34

To monitor progress on items requiring action from the previous meeting, including progress on implementation of audit recommendations.

## 10. GOVERNANCE, RISK AND AUDIT COMMITTEE WORK PROGRAMME 35 - 36

To review the Governance, Risk & Audit Committee Work Programme.

## 11. EXCLUSION OF THE PRESS AND PUBLIC

To pass the following resolution, if necessary:

“That under section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in part 1 of schedule 12A (as amended) to the Act.”